

2025

Payroll Calendar

SUMMIT INDEPENDENT LIVING

Self-Directed Community First Choice/Personal Assistance Services

- Timesheets documenting any changes or clarification of shifts in MobileCaregiver +, as well as timesheets for services not logged in the application, are due in the Missoula office by Wednesday at 2pm after the pay period ends.
- Timesheets received after 2pm on the due date will be processed with the following pay period.
- Signed, original timesheets must be received.
- SD-CFC/PAS pay periods run every two weeks (begin Sunday, end Saturday)

Start of Pay Period (always on a Sunday)	End of Pay Period (always on a Saturday)	Time Cards Due (1 st Wed. after pay period ends)	Pay Day (2 nd Fri. after pay period end)
12/15/2024	12/28/2024	01/01/2025	01/10/2025
12/29/2024	01/11/2025	01/15/2025	01/24/2025
01/12/2025	01/25/2025	01/29/2025	02/07/2025
01/26/2025	02/08/2025	02/12/2025	02/21/2025
02/09/2025	02/22/2025	02/26/2025	03/07/2025
02/23/2025	03/08/2025	03/12/2025	03/21/2025
03/09/2025	03/22/2025	03/26/2025	04/04/2025
03/23/2025	04/05/2025	04/09/2025	04/18/2025
04/06/2025	04/19/2025	04/23/2025	05/02/2025
04/20/2025	05/03/2025	05/07/2025	05/16/2025
05/04/2025	05/17/2025	05/21/2025	05/30/2025
05/18/2025	05/31/2025	06/04/2025	06/13/2025
06/01/2025	06/14/2025	06/18/2025	06/27/2025
06/15/2025	06/28/2025	07/02/2025	07/11/2025
06/29/2025	07/12/2025	07/16/2025	07/25/2025
07/13/2025	07/26/2025	07/30/2025	08/08/2025
07/27/2025	08/09/2025	08/13/2025	08/22/2025
08/10/2025	08/23/2025	08/27/2025	09/05/2025
08/24/2025	09/06/2025	09/10/2025	09/19/2025
09/07/2025	09/20/2025	09/24/2025	10/03/2025
09/21/2025	10/04/2025	10/08/2025	10/17/2025
10/05/2025	10/18/2025	10/22/2025	10/31/2025
10/19/2025	11/01/2025	11/05/2025	11/14/2025
11/02/2025	11/15/2025	11/19/2025	11/28/2025
11/16/2025	11/29/2025	12/03/2025	12/12/2025
11/30/2025	12/13/2025	12/17/2025	12/26/2025
12/14/2025	12/27/2025	12/31/2025	01/09/2026
12/28/2025	01/10/2026	01/14/2026	01/23/2026
01/11/2026	01/24/2026	01/28/2026	02/06/2026